

**UNIVERSITY OF CALIFORNIA, SANTA BARBARA  
CHANCELLOR'S OUTREACH ADVISORY BOARD**

**FACULTY OUTREACH GRANT (FOG) PROGRAM  
2016-17 REQUEST FOR PROPOSALS**

*SUBMISSION DEADLINE: FRIDAY, FEBRUARY 24, 2017, 5:00 p.m.*

**Purpose**

The UCSB Chancellor's Outreach Advisory Board (COAB), in conjunction with the Chancellor's Office, the Office of the Executive Vice Chancellor and the Office of Education Partnerships, announces the 2016-17 academic preparation grants program for UCSB faculty. The dual purpose of the FOG Program is to enrich the creativity and quality of the K-12 and community college academic preparation program efforts offered from the UCSB campus and to enhance our faculty's commitment to and engagement with K-12 schools in Santa Barbara and Ventura County that serve large populations of underrepresented students and with community colleges in Santa Barbara, San Luis Obispo and Ventura Counties.

For information about the University of California's overall vision for educational partnerships, please see the 2003 report by the Strategic Review Panel on UC Educational Outreach, *Forging California's Future Through Educational Partnerships: Redefining Educational Outreach* ([http://www.ucop.edu/education-partnerships/files/forging\\_cafuture.pdf](http://www.ucop.edu/education-partnerships/files/forging_cafuture.pdf)). Information about UCSB student academic preparation and teacher professional development programs can be found at [www.oep.ucsb.edu](http://www.oep.ucsb.edu).

**Eligibility**

All faculty and staff in campus departments and programs are eligible to submit proposals. However, the primary investigator must be a member of the Academic Senate at UCSB. Collaborative proposals involving faculty or staff from existing UCSB academic preparation programs as well as California State University Channel Islands, California Polytechnic State University, San Luis Obispo or regional community colleges including Oxnard College, Ventura College, Santa Barbara City College, Allan Hancock College and Moorpark College are encouraged.

While this program is designed to encourage faculty engagement in academic preparation efforts, student-initiated academic preparation efforts are also essential. Students may seek funding from the Student Initiated Outreach Program (SIOP), administered through the Office of Student Life. For further information, students should visit <http://osl.sa.ucsb.edu/initiatives/siop>.

**Goals and Expectations**

UCSB promotes initiatives that seek a transformation in student academic preparation and/or classroom approach, curriculum, school climate, or educational equity, and thus impact significantly the aspirations and achievement of students in low-performing schools. The COAB requests proposals that address these ambitious goals directly, with initiatives designed to provide substantial contributions to the future of California's children. It is anticipated that project awards will range from \$2,000-\$20,000.

All work in school systems, including community colleges, is by nature collaborative. Informed, cooperative relations between UCSB faculty and school personnel and/or existing UCSB academic preparation efforts are required for funding. Proposals should build in sufficient time to establish working, collaborative planning with school partners prior to submission. Proposals focused on educationally disadvantaged students in UCSB's partner high schools and "feeder" elementary and middle schools will be given priority (see ATTACHMENT A). We anticipate funding at least one proposal that focuses on academic preparation for underrepresented students in regional community colleges.

Prospective grant recipients are **required** to consult with the staff of the Office of Education Partnerships in advance of submitting a proposal for consideration. To schedule an appointment please contact Eric Nebeker as soon as possible with any inquiries. He can be reached by email at [eric.nebeker@ucsb.edu](mailto:eric.nebeker@ucsb.edu) and by phone at 893-4199.

Proposals **will not** be considered unless consultation has occurred *no later than one week* prior to submission.

### **Evaluation**

Each proposal must include a specific plan for conducting outcome and process evaluation of the outreach project. The evaluation plan should include a description of the intended short- and long-term goals of the project against which progress will be measured, accountability and outcome measurements, and feedback mechanisms to key stakeholders. It should also include a timeline for implementing the evaluation plan. At minimum, the plan should include at least these elements:

- qualitative and/or quantitative data that will be collected
- instruments that will be used and/or developed
- management resources (how data will be collected, entered, and reported)
- analyses that will be conducted
- potential feedback mechanisms and uses of the evaluation information

The process evaluation component must include clear and meaningful mechanisms for documenting the facilitators or challenges to project implementation. We also strongly encourage applicants to submit a detailed account of their project's theory of change that aligns project activities with intended goals and outcomes. Prospective grant recipients are encouraged to review the Student Academic Preparation and Educational Partnership (SAPEP) Accountability Framework published by the University of California Office of the President in April 2005 ([http://www.ucop.edu/education-partnerships/files/sapep\\_acctframework.pdf](http://www.ucop.edu/education-partnerships/files/sapep_acctframework.pdf)).

## **APPLICATION PROCEDURES**

### **Budgets and Allowable Expenses**

Typically, calls for the FOG Program occur once annually. All or a portion of funds may be requested as *one-time* only. *Continuing* funds may be requested for up to two years, to be reviewed at the close of the initial granting period (normally the end of the first year of the project). Proposals (whether one-time or continuing) must include specific funding categories and timetables for expenditure.

The FOG Program *will permit* the following types of funding for one-time and continuing program proposals when adequately justified:

- travel for the purpose of collaboration, research, and meeting with school personnel
- project assistance such as staff or graduate/undergraduate students
- project expenses such as supplies, delivery of services, special equipment, and stipends for public school teachers and administrators (not to be used for ladder faculty).

Items that *will not* be funded:

- faculty salary or other non-student academic salaries, other than as specified above
- research conference travel
- research publication expenses.

### **Expectations for Proposed Work**

Projects may propose a start date as early as May 1, 2017, or as late as September 1, 2017. All project proposals are encouraged to address specific project outcomes and clearly state approaches to determining outcomes. Regardless of the specific content of projects, all proposals must speak to anticipated outcomes related to UC eligibility and enrollment. A final report, outlining work completed and its evaluation should be submitted to Mario Castellanos, Executive Director of the Office of Education Partnerships, two months following the closing date of the project. For one-year grants, a brief progress report will also be required six months after the beginning of the project. For continuing grants, three brief progress reports will be required (once every six months after the beginning of the grant) in addition to the final report. Grant recipients who do not submit these required reports will not be eligible for continuing grants.

### **Proposal Format**

Complete proposals should include the following:

- project abstract (250 words maximum)
- proposal narrative including: a description of the project, statement of significance, intended outcomes, evaluation plan, and plan of work (10 pages, double-spaced)
- budget

- budget justification including a rationale for every item not completely self-evident to the reviewers
- curriculum vitae (abbreviated 2 page maximum) of all Principal Investigators and staff
- list of all major collaborators/participants.

### **Review and Evaluation of Proposals**

The Chancellor's Outreach Advisory Board (COAB) selects a panel of reviewers to evaluate proposals and make recommendations regarding funding. The review committee will have broad representation, including faculty members and staff to ensure that the proposals have practical and technical merit as well as have the potential to achieve the objective of the FOG initiative. The selection committee will not include any member who has submitted a proposal for consideration this year.

FOG proposals will be evaluated on the following criteria:

- Alignment of project goals with the Strategic Review Panel report principles
- Organization and feasibility of project
- Quality and feasibility of proposed collaborations with UCSB faculty and staff, UCSB academic preparation programs, and other pre-college programs, K-12 schools, community colleges and other organizations
- Potential for linkages with ongoing outreach efforts and long range sustainability
- Relevance of project for research and practice
- Quality and feasibility of proposed program evaluation efforts
- Budget includes sufficient resources to implement project

Funding decisions will be announced **Spring 2017**.

### **Submission of Proposals**

*To submit your FOG proposal, please save your document(s) in pdf format and email to Eric Nebeker at [eric.nebeker@ucsb.edu](mailto:eric.nebeker@ucsb.edu) by 5:00pm, February 24th.*

*Proposals submitted after the due date will not be considered.*

UC SANTA BARBARA  
STUDENT ACADEMIC PREPARATION AND EDUCATIONAL PARTNERSHIP SCHOOLS

Ventura County Partner Schools

**Channel Islands High School**

Has 18 feeder schools including:

- 3 middle schools
- 15 elementary schools

**Fillmore High School**

Has 4 feeder schools including:

- 1 middle school
- 3 elementary schools

**Hueneme High School**

Has 11 feeder schools including:

- 3 middle schools
- 8 elementary schools

**Oxnard High School**

Has 15 feeder schools including:

- 3 middle schools
- 12 elementary schools

**Rio Mesa High School**

Has 11 feeder schools including:

- 7 middle schools
- 12 elementary schools

**Santa Paula High School**

Has 10 feeder schools including:

- 3 middle schools
- 7 elementary schools

**UC SANTA BARBARA**  
**Santa Barbara County Partner Schools**

**Carpinteria High School**

Has 5 feeder schools including:

- 1 middle school
- 4 elementary schools

**Dos Pueblos High School**

Has 7 feeder schools including:

- 1 middle school
- 6 elementary schools

**Lompoc High School**

Has 8 feeder schools including:

- 2 middle schools
- 6 elementary schools

**Santa Barbara High School**

Has 12 feeder schools including:

- 2 middle schools
- 10 elementary schools

**San Marcos High School**

Has 14 feeder schools including:

- 2 middle schools
- 12 elementary schools

**Santa Maria High School**

Has 19 feeder schools including:

- 4 middle schools
- 15 elementary schools

**Santa Ynez Valley Union High School**

Has 4 feeder schools including:

- 2 middle schools
- 2 elementary schools