



UC Santa Barbara  
OFFICE OF EDUCATION PARTNERSHIPS

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**Request for OEP Website Calendar Listing** \*Questions? Call 893-3105 (Mon - Fri, 9-5)

**Event Date - Contact Information to List**

Date of the EVENT(s): \_\_\_\_\_

Sent by (Name): \_\_\_\_\_

Department: \_\_\_\_\_

E-mail: \_\_\_\_\_

Event Contact: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone: \_\_\_\_\_

Alt. Phone: \_\_\_\_\_

**Event Information**

Organization: \_\_\_\_\_

Department/  
Office or Branch \_\_\_\_\_

Event Title: \_\_\_\_\_

Location: \_\_\_\_\_

Start and End TIME: \_\_\_\_\_

**Hosts are:**

- A UCSB Department or Coalition
- Collaboration that includes UCSB
- Community Partner(s)

Cost per person: \_\_\_\_\_

Event is FREE -  Check the box or show costs on above line

E-mail form to: [Info@oep.ucsb.edu](mailto:Info@oep.ucsb.edu)

One Time

Repeating

**Short Description of the Event:**

**Internal Use -Tracking**

Handled By:	Calls Made:	Date Posted: